



सकलदीहा पोस्ट ग्रेजुएट, कॉलेज SAKALDIHA POST GRADUATE COLLEGE

सकलदीहा, चन्वौली-232109 (उ०प्र०)
Sakaldiha, Chandauli-232109 (U.P.)
(सम्बद्ध - महात्मा गांधी कारी विद्यापीठ, वाराणसी)
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आजादी
अमृत महोत्सव

Ref.

Date-

Internal Quality Assurance Cell (IQAC)

Minutes Of Meeting

A meeting of **Internal Quality Assurance Cell (IQAC)** was organized on **25-07-2024** in college campus chaired by lead of the institution **Prof Pradip Kumar Pandey** at **11:15 AM**.

Following member were present.

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|--------------------------------|----------------------------------|
| (a) Prof. Pradip Kumar Pandey | (Principal/Chairman) |
| (b) Prof. Pramod Kumar Singh | (Convenor Development Committee) |
| (c) Prof. Dayanidhi Singh | (Convenor Finance Committee) |
| (d) Prof. Indradeo Singh | (Convenor Purchase Committee) |
| (e) Prof. Vijendra Singh | (Convenor IQAC/NAAC) |
| (f) Prof. Shameem Rain | (Member) |
| (g) Smt. Vandana Kumari | (Member) |
| (h) Dr. Aman Mishra | (Member) |
| (i) Dr. Anil Kumar Tiwari | (Member) |
| (j) Dr. Chandrabhushan Dwivedi | (Member) |

Agenda-

- 1- Academic Calendar of Session 2024-25
- 2- Plan of Action Session 2024-25
- 3- Annual Budget Session 2024-25

Decisions Taken: -

1. Academic Calendar of session 2024-25 prepared as following.

ACADEMIC CALENDAR: 2024-25

Sr. No.	Admission/Examination/Teaching Schedule for Academic Session 2024-25	Date
First Semester (Odd Semester)		
1.	Date of completion of admission process in semester First.	20.08.2024
2.	Diksharambh program for newly admitted students of first semester (One week Student Induction Programme-SIP as per UGC guidelines before/after classes, Session will decide as per time table of HEI)	25.08.2024
3.	Teaching work starts for newly admitted students in semester	01.09.2024
4.	Date of completion of teaching work of semester (15 weeks/90 days)	05.12.2024
5.	Date of completion of practical examinations of semester	10.12.2024
6.	Exams of semester (40 days)	15.12.2024 to 15.01.2025

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7.	Winter vacation (15 days)	25.12.2024 to 01.01.2025
8.	Last date of declaration of result of semester	25.01.2025
Third / Fifth Semester (Odd Semester)		
9.	Date of commencement of teaching work of the semester	11.08.2024
10.	Date of completion of teaching work of the semester (15 weeks/90 days)	20.10.2024
11.	Date of completion of practical examinations of the semester	31.10.2024
12.	Exams of the semester (30 days)	11.11.2024 to 10.12.2024
13.	Last date of declaration of result of the semester	05.1.2025
Second, Fourth / Sixth Semester (Odd Semester)		
14.	Date of commencement of teaching work of the semester	06.01.2025
15.	Date of completion of teaching work of the semester (15 weeks/90 days)	15.04.2025
16.	Date of completion of practical examinations of the semester	20.04.2025.
17.	Exams of the semester (30 days) Exam Window-02	11.04.2025 to 10.05.2025
18.	Last date of declaration of result of the semester	15.06.2025
19.	Summer vacation (30 days)	01.06.2025 to 30.06.2025
Annual System		
20.	Last date for completion of admission process for new students	24.08.2024
21.	Diksharambh program for newly admitted students of first semester/year	25.08.2024 to 30.08.2024
22.	Teaching commencement for newly admitted students	28.08.2024
23.	Date of completion of teaching (30 weeks/180 days)	31.03.2025 (Online/Offline)
24.	Date of completion of practical exams	20.04.2025
25.	Annual exams	11.04.2025 to 10.05.2025
26.	Last date of declaration of result of the semester	15.06.2025
27.	Summer vacation (30 days)	01.06.2025. to 30.06.2025

2. Plan of Action (POA) for session 2024-25 prepared as following.

Sr. No.	Action	Time/Duration
1.	As per the guidelines of the University, admission of UG/PG Students will be held in August 2024.	August 2024
2.	Teaching Date.	September 2024
3.	Rover/Rangers Admission process.	September 2024
4.	Parents-Teachers Meeting.	October 2024
5.	Internal Seminars/Workshops.	Nov to Dec. 2024
6.	Annual Sports & Cultural Activities.	December 2024

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7.	Winter Vacation.	24 Dec 2024 to 3 rd Jan 2025
8.	Responses from different stake holders.	January 2025
9.	Seven Days NSS Camp.	February 2025
10.	One Day NSS Camp as per University Instructions.	
11.	Foundation Day of the College.	14 Feb 2025
12.	Alumni Meet.	May 2025
13.	Preparation of Institutional Annual Report.	May 2025
14.	Summer Vacation	1 st June to 30 June 2025
15.	National Festivals/Academic Programmes/Awareness Programmes	Throughout the year

3. Budget Allocations.

Sr. No.	ITEM	Budget Allocated (in Rupees)
1.	Internal Seminars/Workshops	65000/-
2.	Books and Journals	400000/-
3.	ICT and Related teaching aids	100000/-
4.	Green Initiative	150000/-
5.	New Infrastructure Furniture, Almirah Etc.	600000/-
6.	TLM and teaching Aids	50000/-
7.	Student Progression Including Student Election etc.)	300000/-
8.	Lab Instruments	350000/-
9.	Maintenance	800000/-
10.	Cultural and Sports Programmes	200000/-
11.	Rovers/Rangers & NSS	250000/-
12.	Other Extension Activities (Blood donation etc.)	150000/-
13.	Awareness Programmes	75000/-
14.	Special Days Programmes	45000/-
15.	Celebration of National Festivals/College Foundation Day and Jayanti's	80000/-
16.	Alumni Programmes	60000/-
17.	Parents-Teacher meeting	30000/-
18.	Career Counselling & Skill Development	40000/-
19.	Remedial Coaching	40000/-
20.	Coaching for competitive Exam	40000/-

Vijendra Singh
Addm.

Prof. Vijendra Singh
Coordinator IQAC
Sakaldiha P.G. College
Sakaldiha- Chandauli

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Principal

प्राचार्य
सकलडीहा पी.जी. कॉलेज
सकलडीहा-